## EM WEBMAIL SYSTEM:

All agencies are to use a webmail solution during emergencies. Role based email accounts have developed for each function with the SCC and the ICCs.

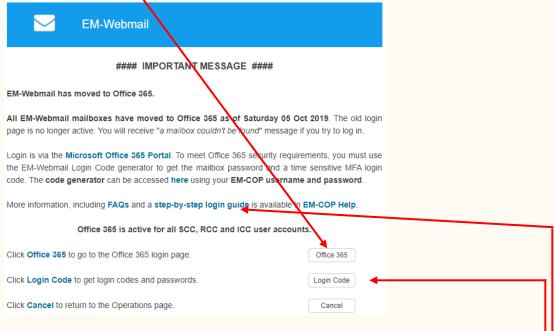
## **Accessing EMwebmail via EM-COP**

You can access the link to EMwebmail via EM-COP Desktop tab. **cop.em.vic.gov.au** 

Note: You will need your own individual logins for eMap Cop. Please register through the main page if you don't have a login. Please ensure that you use your Agency email address.



First click the EMwebmail link. Then click Office 365.



This will open the Office 365 login page in a new window. You will then enter the role specific email address (see next page), and for the password you will need to use the Login Code generator.

For a step by step guide click this link.

NOTE: if you have problems logging in or with the password, please follow the ICC Protocol for those that are familiar with that, or please see the Facilities Manager, IT Technician or call the CFA IT Helpdesk (03 9262 8207) for support.

User name for the mapping accounts at the SCC and ICCs are as follows.

State Control Centre (SCC)

User Name: (for login) sccvic.map Password: Same as Username

Email: <a href="mailto:sccvic.map@scc.vic.gov.au">sccvic.map@scc.vic.gov.au</a>

Incident Control Centre (ICC)
User Name (For login): iccxxx.map
Password: Same as Username

E-mail: <a href="mailto:iccxxx.map@icc.vic.gov.au">iccxxx.map@icc.vic.gov.au</a>
Where xxx = CAP code of ICC.